



REQUEST FOR EXPRESSIONS OF INTEREST Short Term Consultant (STC) for Asset registration and compensation support on Nam Ngiep 1 Hydropower Project

Nam Ngiep 1 is a hydropower project under construction in the central provinces of the Lao PDR. The Nam Ngiep 1 Power Company (NNP1PC), co-owned by Kansai Electric Power of Japan, EGAT International of Thailand, and the Lao Holding State Enterprise, is building a 290-MW power plant to provide clean renewable electricity and contribute to poverty reduction in Laos. NNP1PC hereby invites Individual Consultants to indicate their interest in the following assignment:

1. OBJECTIVE OF ASSIGNMENT

The Consultant shall provide the following:

Asset registration

Operates asset registration process in close cooperation with the Resettlement Management Unit(RMU), Document Controlled Center (DCC), Village Authorities and Project Affected People (PAP), including:

- Provide explanation of the Asset Registration processes to the PAP
- Inspection of site conditions, site investigations and field measurements
- Recording all assets and condition on the asset registration form, with site drawings as required.
- Take GPS and Photos as required and save based on filing system
- Handover of field data and forms to the relevant team members for entry and processing
- Assist with GIS mapping team and work closely with the database team as required

Grievance Redress Mechanism

- Participate in conducting site inspection required for the Grievances Redress mechanisms, assisting with the claim investigations.

Compensation activity

- Participate on household consultation with compensation unit to disseminate the compensation policy and complete the compensation agreement to individual household within the project area
- Explain the compensation calculation value to target of household to understand the value of compensation in accordance with compensation unit rate and compensation policy
- Explain the compensation fund expenditure to individual households to complete compensation process in accordance with compensation obligation
- Assist in the preparation of and takes part in the Cash Compensation Payment Processes in close cooperation with the RMU and DCC

2. DELIVERIABLES AND OUTPUTS

- Weekly report to Chief Asset Registration and Compensation officer
- Other regular or thematic reports as requested

3. CONTRACT DURATION: November 15, 2016 to December 31, 2016

4. PROFESSIONAL BACKGROUND AND QUALIFICATIONS

- Working level of English, Good skill in speaking Hmong is preferred
- Sufficient skills to operate computer software in MS office (word, excel, power point)
- Able work under pressure and work during the weekend if required
- Good organized and systematic approach
- Good in building relations with GoL staff and villagers
- Self-motivated and detailed oriented personality
- Bachelor's degree or certificate in social field or related field
- Ability to travel and work onsite

Expressions of Interest must be received at the address below by email or hard copy no later than Friday, 4 November 2016 before 17:00pm, local time. Interested Consultants/candidates may request and obtain further information and detailed term of reference by email at the address below during office hours;

Ms. Vannakhone PHANOLITH, Senior Procurement Officer, Procurement and Contract Department, Administration Division, Nam Ngiep 1 Power Company, Email: vannakhone.phanolith@namngiep1.com, <http://namngiep1.com/>